

**OFFICE OF THE MAYOR AND CITY COUNCIL
TANEYTOWN, MARYLAND
Mayor and Council Workshop
July 9, 2025**

The Mayor and City Council workshop was held at 7:30 PM on Wednesday, July 9, 2025.

Present: Mayor Miller, Mayor Pro Tem Miller and Council members Tillman, McCarron, Meade and Kalinock. **Also Present:** City Manager Wieprecht and Clerk Kalman. Mayor Miller led the Pledge of Allegiance.

Review of Minutes: Review of the minutes of the June 4, 2025 and June 9, 2025 regular meetings and the June 18, 2025 Budget meeting - no changes were requested

Council member statement regarding conflicts of interest on agenda items: None

Public comment pertaining to agenda and non-agenda items:

Mayor Miller responded to questions from the public about the City's hiring process.

Resolutions, Ordinances and Agreements:

Adoption:

Annexation Resolution 04 A - 2025 – Sauble – 3300 Harney Road – Responding to Council member Meade, City Manager Wieprecht explained the request for annexation is because the property needs to connect to City utilities due to a failing septic system. A survey of the property showed the area was not contiguous to the City, but the owners of neighboring properties allowed small areas of their land to be part of the annexation to provide the necessary alignment.

Resolution 2025 – 15 – Water allocation for July – There were no questions or concerns from the Council.

City Manager Report:

City Manager Wieprecht reviewed his monthly report which included updates on capital equipment, the Roberts Mill Road and Broad Street reconstruction project, the Riffles Lane to York Street drain project, the Fiscal Year 2024 Sewer Rehabilitation project and the Westview Drive water line replacement.

Department Reports:

- Responding to concerns from Council member Kalinock about the Memorial Park expansion project, City Manager Wieprecht explained although the desire is for a sidewalk, the State Highway Administration continues to add comments about the construction plan. This causes ARRO Consulting to constantly revisit the project to address the concerns.
- Responding to concerns from Council member Meade about the fountain at Roberts Mill Pond, Mayor Miller and City Manager Wieprecht explained a cage needs to be installed around the intake area, or it will continue to become blocked.

New Business:

1. Monthly Financial Report – No questions or concerns were expressed.
2. Accounts Payables – No questions or concerns were expressed.
3. Appointment of Information Technology Officer – Motion by Kalinock to appoint Information Technology Specialist Dennis, 2nd by Miller – carried 5 – 0.
4. Copperfield storm water system inspection service proposal – No questions or concerns were expressed.

Mayor Miller reviewed the progress of projects on the six-month legislative priority timeline which was passed by the Council in June.

- City Street Specification to support traffic – a first draft will be presented to the Council for review by August.
- Funding commitment and framework for municipal advertising – Mayor Miller has been working with the *Emmittsburg Journal*. A follow-up meeting will occur soon.
- City Attorney requirements – Accomplished in May
- Establishment of Main Street committee framework – Economic Development Director Jones is currently working to form an Ad Hoc committee. The framework will be presented to the Council for approval. There was discussion about the requirements of the Department of Housing and Community Development and possible options for implementation. As part of the discussion Mayor Miller explained the City has an “affiliate program” designation. DHCD requires the Main Street Manager to be a full-time, 35-hour position committed solely to Main Street which may cause a restructuring of the EDC position in the future.
- Welcome sign plan – initial talks have taken place determining this will not be a time-consuming project.
- Acquisition for equipment to weigh and stop trucks – City Manager Wieprecht and Police Chief Baker are preparing information for the September Mayor and Council meeting.
- Charter and code language for term limits - A draft will be presented in September
- Everything in the 90 day category is set for presentation to the Council in September with the exception of the training for committee members which will likely come before the Council in October.
- Draft legislation for election reform – Several other municipalities will be contacted for comparative purposes. The current campaign finance forms follow the state regulations. The desire is to simplify the forms and eliminate the need for so many reporting periods.
- Newsletter – a plan will be presented to the Council in August.

250th Anniversary Celebration – Mayor Miller explained Council member McCarron is the liaison and will coordinate with civil organizations and non-profits and have direct access to the Economic Development and Parks and Recreation departments. Council member McCarron advised a meeting with the Heart of the Civil War Heritage group is scheduled for July 23 at 1:30 at the Mt. Airy branch of the Carroll County Public Library and encouraged the public to attend. Mayor Miller stated residents should contact Council member McCarron with questions and advised McCarron is president of the History Museum, which will be beneficial to the planning of the event. A draft budget for the celebration will be presented to the council in August or September.

Mayor Miller stated the budget amendment process will be utilized more in the future to provide added transparency.

Mayor Miller explained the monthly water allocation resolution is not a mandate and suggested that the information could be part of the monthly Department of Public Works report versus passing a resolution each month. City Manager Wieprecht stated there was a mandate when water issues occurred many years ago per a consent order with the State Health Department. The unanimous consensus of the Council is to discontinue monthly passage of a water allocation provided there is not a current regulation requiring it and the information will be part of the DPW monthly report

Responding to Council member Kalinock, City Manager Wieprecht explained the Audit presentation will be part of the October Mayor and Council meeting.

Adjournment: Motion to adjourn at 8:12 PM by Meade, 2nd by Kalinock – carried 5 – 0.

Respectfully Submitted by: Clara Kalman, City Clerk